

ENROLMENT FORM

CHILD INFORMATION			
	1 st Child	2 nd Child	3 rd Child
Name			
Surname			
Date of Birth			
Gender			
Home Language			
Allergies			
Chronic Illnesses			
Any information that can help us understand your child Better. (Fears, likes, dislikes)			
Does your child have any habits (like nail biting for example) that you would like us to be aware of?			
Does your child have any special medical, physical or emotional needs that you would like us to be aware of?			
Are there any foods or drinks that your child cannot have that we need to be aware of?			
Has your child had any accidents or operations that you would like us to be aware of?			
Do you have any specific concerns about an aspect of your child's development?			
Is there anything else that you feel is important for us to be aware of with regards to your child's development?			
Date of first attendance			
Previous school			
MEDICAL INFORMATION			
Name of Doctor		Telephone Number	
Medical Aid		Member Number	
Principal Member		Preferred Hospital	

1. In the event of your child being stung, grazed, scratched, cut or sustaining a similar injury to him/ herself I hereby give permission for the staff of Little Rascals to administer an antiseptic ointment / cream to the wound, if it is deemed necessary.
2. In the event of your child unexpectedly being in persistent pain, in pain from an injury or experiencing a fever on any day, I hereby give permission for the staff of Little Rascals to administer an age-appropriate dose of paediatric syrup, if it is deemed necessary.
3. In the event of an urgent medical emergency, I hereby give permission to Little Rascals to seek medical attention, including, but not limited to, the nearest doctor facilities for my child. This permission includes the administration of anaesthetic in a case where parent(s) / guardian(s) cannot be reached. I will also accept all expenses incurred.

Mother/Guardian Signature: _____ Father/Guardian Signature: _____

PARENT/GUARDIAN INFORMATION

Particulars	Mother/Guardian	Father/Guardian	Friend/ Next of Kin
Name			
Surname			
ID Number			
Residential Address			
Employer			
Occupation			
Cell phone Number			
What's App no			
Work Number			
E-Mail Address			
Vehicle Description			
Vehicle Reg. Number			
Allowed to collect child at school?			

TRANSPORT

Person responsible for collecting my child? Parents ☐ Authorised person ☐ Taxi ☐ School Transport ☐

Taxi Service details			
Name of company			
Driver Name and Surname			
Driver ID Number			
Driver Cell phone Number			
Vehicle Description			
Vehicle Reg. Number			
School Transport			
Address where your child needs to be COLLECTED			
Address where your child needs to be DROPPED OFF			
Date of first collection/drop-off			
Child's name and surname			
One-way Trip <input type="checkbox"/> Two-way Trip <input type="checkbox"/> Three-way Trip <input type="checkbox"/>			
Please inform us immediately should your contact information change at any time.			

Please note that the transport starts collecting at 06:00 in the mornings in Trichardt and finishes in Secunda at 08:00. Afternoon drop-offs start at 14:00 in Secunda for children attending Half Day. Transport finishes drop-offs at 17:00 daily. We cannot confirm exact times as the bus schedule is dependent on weather and traffic. The bus route is worked out to accommodate collection and drop-off areas in Secunda and Trichardt. Your child will be added on the rout depending on the area you reside in. Please note that these are set bus routes and not a taxi serves.

NO OTHER TIMES AVAILABLE FOR COLLECTION OR DROP-OFF.

- I fully understand that the transport provided by Little Rascals is used and undertaken by my child/ward at his or her own risk. The staff of Little Rascals shall not be negligent in transporting pupils who have signed up for the transport service. Further, Little Rascals shall ensure that its vehicles always comply with all the official regulatory requirements of a transport service for school children.
- I acknowledge that my child/ward will be under the control of an employee of Little Rascals, or its agents, while using the transport. I further acknowledge that neither Little Rascals, nor its employees, nor agents, accept any responsibility for any loss, injury, illness, or damage and loss of life or whatsoever that may be sustained by my child/ward, while using the transport provided by Little Rascals or its agents.
- I waive any right that I or my child/ward may have, to claim compensation against Little Rascals, their employees or agents in respect of any loss, injury, illness, or damage and loss of life or whatsoever that may be sustained in the course of my child/ward using the transport provided, by Little Rascals whether as a result of negligence or any incident that may occur and I do indemnify Little Rascals, their employees and agents against all claims.

We hereby agree to all the above terms and conditions and undertake to abide by them.

Mother/Guardian Signature: _____ Father/Guardian Signature: _____

DETAILS OF PARENT / GUARDIAN WHO ACCEPTS RESPONSIBILITY FOR THE FINANCIAL COMMITMENTS TOWARDS THE SCHOOL

Name		Relationship to child	
Surname		Contact Number	
ID Number		Email Address	

1. I agree to pay the monthly fees in total on or before the 1st day of each month until end of December or until I give 30 days' WRITTEN notice, even if my child/ren is not in attendance for any amount of time, for whatever reason. I understand that NO fees paid to the school will be refunded under any circumstances. No Exceptions.
2. I also agree to pay all fees until the end of December if notice is given after the 1st of October. I agree that NO fees paid to the school will be refunded under any circumstances. I also agree to pay a R50 per 10 minutes fine daily for late pick-ups, anything after 18:00.
3. Discount is given for a full year's school fees that are paid in advance before the end of February. Please note that NO school fees will be refunded should you give notice during the year or under any other circumstances.
4. I agree that if my accounts have not been paid by the 7th day of each month, I will be issued with a suspension letter and thereafter if I still have not paid the full amount due, the account will be handed over to the Attorneys of Little Rascals for collection. I agree that I will be liable for the payment of all legal costs on the attorney and client scale including, but not necessarily limited to, all legal fees, disbursements, and collection commission at the rate of 10% and interest; and to action being instituted in the Magistrate's Court even in the case where the claim amount may otherwise exceed the monetary jurisdiction of the said Court.
5. I agree that my child will be refused entry back into the school until such a time as all fees are paid up to date.

Responsible Party Full Names: _____ Signature: _____

We require the following documents with the completed enrolment form:

- ☐ Copies of parent's ID's ☐ 2x ID Sized photos of each Child
☐ Clinic card (Immunizations) ☐ Birth certificate copy

Protection of Personal Information

Your privacy is very important to us, and all Personal Information collected will be handled in a lawful, justifiable and reasonable manner. We will be as open and transparent as possible with you as to how your Personal Information is handled. For the purposes of this enrolment form, Personal Information is any form of information that is identifiable with you or your child/ren, it may include, but is not limited to name, mailing address, phone number, email address, nationality, and medical history. We generally process your Personal Information for the following purposes

1. For the operation of the school.
2. To provide and maintain a mobile application suite for communication and resource-sharing.
3. To provide interactive features for your use.
4. To gather analysis or valuable information so that we can improve our operations.
5. To monitor the usage of the mobile application suite.
6. To detect, prevent and address technical issues.
7. In any other way described when you provide the information.
8. To respond to an e-mail that you have sent to us by return e-mail or by phone.
9. For such other purposes to which you may consent from time to time; and for such other uses which we are authorised by law to carry out.

By signing this acknowledgment and consent form you confirm that you have read and understood the privacy policy and this form. You acknowledge, accept and agree that you have given us your consent to the collection, use, disclosure and related processing of your Personal Information as outlined above and you understand that your consent is voluntary and that you are free to withdraw your consent on written notice to us.

Mother/Guardian Signature: _____ Father/Guardian Signature: _____

INDEMNITY

1. I hereby waive all claims I may have against Little Rascals, its owner or staff arising from injury, accident, illness, or any other cause involving the above-mentioned child/ren, and hereby indemnify the school against all such claims. I also waive all claims I may have for any losses or damage to my child/ren's property.
2. I hereby authorize Little Rascals to take all steps, which it in its absolute discretion may deem necessary, to have my child/ren admitted to a hospital, and treated by a doctor or another medical attendant in case of an emergency. I further understand that I shall be held responsible for the full payment of all medical and/or hospital expenses arising from such treatments.
3. In case of an emergency arising at or in the school for any reason, we hereby nominate any authorized person of Little Rascals to act in **loco parentis** in our joint name and stead in the sole discretion of such person as he or she may deem fit, best serve the interests of our child/ren in the said prevailing circumstances. In this respect, we furthermore absolve, and hold indemnified the said person responsible for all and any act or deed as he or she may, in the fulfilment of these discretionary rights in the said circumstances and as may subsequently be regarded as holding him or her and the said school, harmless from any claim or action in damages.
4. Our child/ren, who is attending the school, is placed voluntarily by us into the custody and care of the persons in charge and all persons duly delegated by the school to supervise, teach, and give general care to the children, of whom our child/ren will form one such member/s.
5. I herewith give permission to Little Rascals and any persons acting with their authority and permission the right to periodically take and create Photographs, videos and other graphical depictions of my child/ren participating in any of the school's programs to promote and support the school. These Photographs, videos and other graphical depictions of my child/ren may be used without compensation, to appear in newspapers, magazines, brochures, on any of the school's social media platforms, the school's website, What's App Groups, or other publicity materials. Photographs and videos will also be posted on the schools What's App groups daily so that all parents can see how their little rascals are doing at school.
6. I hereby give permission for my child/ren, to participate in all the activities of the school including sports, games plus any other activities which may arise out of school or in connection with the school day.
7. I accept the school reserves the right to change or add to these terms and conditions from time to time for legal, safety or other substantive reasons or to assist the proper delivery of learning programmes and care at the school and that the school will give me reasonable notice of any such modifications.
8. I agree that each term and condition contained in this agreement is separate from the other terms and conditions in the sense that if any one is determined to be illegal and unenforceable, it will simply be disregarded and of no force and effect, but the agreement will otherwise remain valid. I also agree that this contract be null and void if I alter this document in any way.
9. I confirm that all the particulars I provide to the school are to the best of my knowledge, full, true and accurate. I undertake to advise the school in writing of any changes to the details included in this document.

The below signatories, being the Father/Mother/Legal guardian of _____ &

_____ and _____ (Name of child/ren), declare that we have read the entire agreement and understood the contents thereof, we hereby agree to all the above terms and conditions of this document and undertake to abide by them while my child/ren are in the care of the school.

Mother/Legal Guardian's

Signature

Father/Legal Guardian's

Signature

Date

School Fees 2026

4 Months to 5 Years

R 800 non-refundable registration fee per family per year

R 200 non-refundable registration fee for Aftercare

	1 st Child	2 nd Child	3 rd Child
Full Day (06h00 to 18h00)	R 2 200	R 2 000	R 1 800
Half day (06h00 to 14h00)	R 1 600	R 1 400	R 1 200

School Fees Includes: All meals, snacks, drinks and stationery
Computer class (age 3+) / Rascalnastix / Music and movement

Aftercare (Gr. R - Gr.4 not attending Little Rascals)	R 1 200	R 1 100	R 1 000
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Aftercare Includes: Lunch, snack, drinks, transport from school and full day school
holiday care

Add R200 to Aftercare fees for Extra Mural transport

Gr. R

R 800 non-refundable registration fee per family per year

Once-off R 980 Stationery Pack and R 2000 book fees per Gr. R student

(This is the Handbooks that the children work in and is mandatory, these books are not available anywhere else.)

	1 st Child	2 nd Child	3 rd Child
06h00 to 13h00	R 1 400	R 1 200	R 1 000

School Fees Includes: Breakfast, Morning snack
Computer class / Rascalnastix / Music and movement

Aftercare Gr R	R 800	R 700	R 600
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Aftercare Includes: Lunch, Afternoon snack, drinks, full day school holiday care

Transport

	One Way	Two Way	Three Way
Monthly	R 400	R 800	R 1 200
Quarterly	R 1 200	R 2 400	R 3 600
Yearly	R 4 400	R 8 800	R 13 200

Transport fees are per child per trip



Bank information

Little Rascals Daycare Ages 0 - 3 years

Bank : Standard Bank
Acc Holder : K2016478378 Pty Ltd T/A
Little Rascals Daycare
Account : Current Account
Branch : Secunda
Account no : 10 17 502 947 2
Reference : Childs name and surname

Little Rascals Pre-primary Ages 4 - 6 years (Gr. RRR - Gr. R)

Bank : First National Bank
Acc Holder : K2022389333 Pty Ltd T/A
Little Rascals Pre-primary
Account : Cheque Account
Branch : Secunda
Account no : 62943339839
Reference : Childs name and surname

Little Rascals Transport & Aftercare

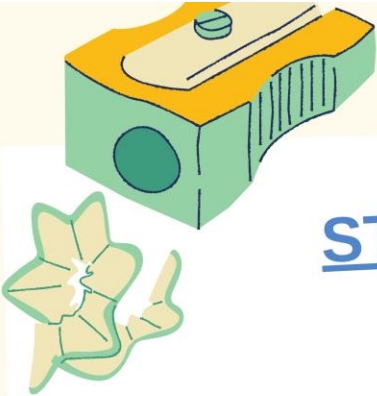
Bank : First National Bank
Acc Holder : K2022375115 Pty Ltd T/A
Little Rascals Transport &
Aftercare
Account : Cheque Account
Branch : Secunda
Account no : 62940942015
Reference : Childs name and surname

Payment of School Fees

All school fees are paid in advance each month and fees are due on or before the first of every month. Please remember that fees must be paid for the entire year, that includes December, even if your child is not in attendance. We require 30 days' written notice if your child will no longer attend. As per our contract, fees must be paid up to and including December fees if notice is given after the 1st of October.



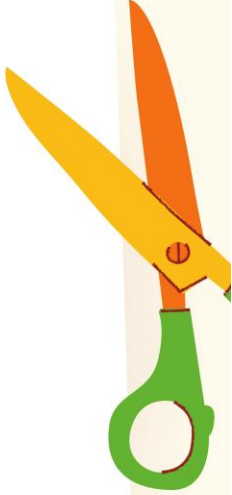
NO CHILD WILL BE ALLOWED AT SCHOOL IF THE ACCOUNT IS NOT PAID IN FULL. STRICTLY NO PAYMENT ARRANGEMENTS.





Grade R

STATIONERY PACK

- 
- 1X PENCIL CASE
 - 1X BIG ARCH FILE
 - 1X 50 PAGE FLIP FILE
 - 4X DIVIDERS (1 RED, 1 GREEN, 1 YELLOW, 1 BLUE)
 - 1X 500-PAGE A4 TYPEK PAPER
 - 2X COLOURING PENCIL PACKS
 - 2X SCREWS OUT CRAYON PACKS
 - 10X HB GREY PENCILS
 - 2X RUBBERS
 - 1X SHARPENER
 - 2X GLUE (PRITT 22 GRAMS)
 - 2X WHITE WOOD GLUE (100ML)
 - 1X SCISSOR
 - 1X APRON
 - 1X PACK MULTI COLOUR PAPER
 - 1X A4 WHITE BOARD WITH BLACK BOARD ON BACK
 - 10X DIFFERENT COLOUR WHITE BOARD MARKERS
 - 1X BLACK BOARD ERASER
 - 1X GR. R CHAIR BAG
 - 1X A4 LIBRARY BAG WITH ZIPPER
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AVAILABLE AT SCHOOL FOR R980 OR THROUGH
PRIMA STATIONERY



Monthly Requirements

Babies (1 to 2 Years)

Diapers (weekly)
3 Boxes Wet wipes Monthly
Bum Cream
1 Large pot Vaseline
2 Boxes Tissues Monthly
3 Sets extra clothes
Bottles and milk
Sun protection
Blanket and Pillow
Yoga Mat

Toddlers (2 to 3 Years)

Diapers (Weekly)
1 Boxes Wet wipes Monthly
Bum cream
1 Large pot Vaseline Monthly
1 Boxes Tissues
2 Sets extra clothes
Sun protection
Blanket and Pillow
Yoga Mat

Other (4 years to Gr. R)

1 Box Wet wipes Monthly
1 Box Tissues Monthly
1 Set extra clothes
1 Large pot Vaseline Monthly
Sun protection
Blanket and Pillow (Not Gr. R)
Yoga Mat (Not Gr. R)

Please ensure all your child's belongings are marked clearly. All items not marked (lunch boxes, school supplies, cloths etc. will be marked by the teachers.

School/ Diaper Bags

The following must please be packed in the school bag every day:

- Clean clothes
- Warm sweater or jacket if it suddenly gets cold or raining.
- Sun hat
- Babies must please bring all the milk they need for the day, as well as other liquids they drink during the day (that is not water or tea).



Toddlers to Gr R:

- A bottle of water or juice that they drink throughout the day, we fill the bottle with filtered water if it is empty.
- Toddlers who are still going to sleep with milk must please bring it with them.

Children on diapers:

- Pack at least 5 disposable diapers. We take it out as we need it throughout the day.
- 1 Pack of wet wipes (we take the pack out and put it in the diaper exchange basket)
- Please also put another pack in the nappy bag. We will take it out as soon as the first one is done.
- Bum cream